

**SVKM's NMIMS Deemed to be University
School of Commerce**

**BBA – Indore campus
for candidates who have not opted for Mathematics/ Statistics at 10+2 stage
(Batch 2025 - 2029)**

Admission Information Handout

1. Introduction:

This booklet gives information about the Admission Procedure for **BBA Non Mathematics/ Non Statistics - Indore - (Batch 2025 – 2029)**

Program Intake: 60

Program Duration: 4 years.

2. Eligibility Criteria (fulfilling all/applicable conditions mandatory)

- 2.1** The candidate must have passed 10+2 or equivalent examination in any stream from a recognized Board and should have obtained a minimum of **70% aggregate marks**. Mathematics / Statistics **not mandatory** for this program.
- 2.2 Diploma awarded** candidates from International Baccalaureate (IB) Board are considered to 10+2 or equivalence examination with 24 grades/credits compulsory and has passed 3 subjects at Higher Level (HL) and 3 subjects at Standard Level (SL) plus extended essay and TOK
- 2.3 DP course** candidates from International Baccalaureate (IB) Board are considered to 10 +2 or equivalence examination with 2 subjects at Higher Level (HL) and 2 subjects at Standard Level (SL) OR 3 subjects at Standard Level (SL) and 1 subject at Higher Level (HL)
- 2.4 (a) IBCP equivalence for General Strand** (Arts, Commerce, Science, Law): CP course candidates from International Baccalaureate (IB) Board are considered 2 DP subjects with at least 1 subjects at Higher Level (HL) and minimum 3 points in each DP subject along with Career related studies with at least 03 subjects offered by IB.
- (b) IBCP equivalence for Engineering or Medicine Strand:** CP course candidates from International Baccalaureate (IB) Board are considered 3 DP subjects (Maths, Physics, Chemistry, Biology or other similar subjects) with at least 1 subjects at Higher Level (HL) and minimum 03 points in each DP subject along with Career related studies with at least 03 subjects offered by IB. Further eligibility criteria as stipulated by statutory bodies like AICTE

- 2.5** Candidates of CBSE, ICSE, should mention in the online registration / e-admission form (if selected) 10+2 or equivalent aggregate marks of all the subjects for which the candidate has taken & appeared for (not best of four, five, six or seven). The candidate shall have passed all the subjects taken & appeared for in the applicable examination/s. The aggregate percentage of all subjects for which the candidate has taken & appeared will be taken into consideration for confirming eligibility of the candidate for the program at the time of admission
- 2.6** In case, mark sheet issued by the applicable Board / Institution is in percentile/s, the actual aggregate percentage of all the subjects appeared by the candidate will be taken into consideration.
- 2.7** Candidates above 25 years of age are not eligible to apply
- 2.8 For IB & Cambridge Candidate:** Candidates who are called for admission on the basis of merit list & if they do not have their 10+2 or equivalent examination mark sheets, will be given “Provisional Admission” based on predicted scores. Fees will be accepted from such candidate but their admission will be confirmed only after the submission of the final mark sheet before the commencement of the program if found eligible. Mark sheet/Transcripts issued by Board/University only be considered (School/Institute will not be accepted).
- 2.9** Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their (10+2) examination from Overseas Universities.
- 2.10** Candidates from Overseas Universities of distance learning must also submit the AIU. If AIU not submitted by the distance learning candidates, then the candidate will be considered as not eligible.
- 2.11** Those candidates who have passed, or, are appearing for 10+2 examination from a Board/University where Grade Point Average is given, such candidates must produce in writing from the Board/University concerned, the equivalent percentage for the GPA /CGPA obtained
- 2.12** Candidate whose final mark sheet is not available at the time of admission is required to upload internet copy/ DG Locker of result duly attested by Principal of the school / college, failing which candidate will not be admitted for the program
- 2.13** Only single mark sheet from single board with all compulsory subjects taken / opted and passed will be considered. Compartmentalized mark sheet will not be considered

- 2.14** Candidate will not be eligible if any subject is marked as ungraded/fail in mark sheet/grade sheet. For absent/ungraded in any of the additional/non mandatory subject will be consider as eligible provided such candidate is declared as pass by respective board
- 2.15** Candidates appearing for their final 10+2 or equivalent examination can also apply provided they must obtain the required minimum cut off marks and also produce the entire necessary Documents, in original, within the given stipulated time
- 2.16** If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her in the application form is incorrect, his/her admission to the course, even if selected/ admitted, will stand cancelled and fees will be refunded as per refund rule clauses
- 2.17** Candidates who have cleared their 10 + 2 (12th Standard) by doing a part time course or through distance learning, correspondence course externally, open school from a recognized University are eligible to apply & register as per UGC guidelines
- 2.18** International School/s candidates and those candidates who have completed their (10+2) or equivalent examination/s from overseas school/s / Institute/s / University will have to submit AIU certificate of equivalence (mandatory) to confirm their eligibility for the program as equivalent to (10+2) examination
- 2.19** The candidate must have appeared for all his subject(s) / exams before the commencement of the respective program (s) of NMIMS (Deemed to be University). The examination of none of the subjects should be held after the commencement of the respective course.
- 2.20** Candidates whose final mark sheet of the qualified examination is not available at the time of their provisional admission, is required to submit their final marksheet copy as soon as the result declared. In such case, if the candidate fail to meet the required eligibility criteria then his admission will be cancelled and the fees will be refunded as per NMIMS refund rules (even after course commencement).

3. Admission Process

3.1 Online Registration & Payment of Registration Fee

- i. Visit www.nmims.edu for online registration.
- ii. **Online Registration Fee is 2,000/-** (Please refer details listed in online registration form).
- iii. Registration Fee is non-refundable/ non-transferable.

3.2 Instruction for uploading photo in Registration form;

- Photos should be in .jpeg format, and dimensions should be 200 pixels tall and 150 pixels wide. Size should not exceed 500 kb.
- Photo should have either white or lightly coloured background.
- Eyes should be open and clearly visible.
- Photo should have candidates face distinctly visible, straight and at the center.
- Shoulder tops should be also clear on the photo. Photographs should not be more than 6 months old.
- Photos where candidate is seen to be wearing cap or goggles will be rejected.

3.3 Selection Process

- Merit list will be on based on 12th Score. (Aggregate percentage). All subjects taken and passed (not best of four, five, six or seven etc)
- Admission offer is given as per merit; waitlisted candidates must check their merit list status regularly and selected candidates should report for the payment of fees within given duration as per important dates and offer letter.

4. Program Fees:

Program fees for 1st Year (batch 2025) will be declared at the time of admission

5. Refund Rules:

Refund is as per UGC refund policy 2024-25, dated 12th June 2024, bearing the number D.O. No.F.2-7 1t2022 (CPP-II) (c-1 14s46) or subsequent amendment, if any.

6. Important instruction

- In accordance with NEP 2020 guidelines, NMIMS University has introduced a 4-year duration degree program (UG) from the academic year 2024-2025 with a focus on research / multi-disciplinary focus in the 4th Year. The students successfully completing this program will be offered Honor's degree in their respective disciplines.
- Students will be provided with exit option after 3 years. A student pursuing a 3-year degree will not be eligible Hons. Degree. Students who are interested in pursuing a four-year Hons. Degree have to indicate their preference at the end of the 2nd year of the three-year program.
- Maths (including Statistics) Bridging courses will be running through the first two semesters, with 45 sessions in each semester. Both courses will have evaluations that have to be passed, in the respective semester, to continue to the next semester.

Maths bridging program will begin on 7th July, 2025

- **For cancellation/ withdrawal of admission:** Withdrawal / cancellation means voluntary withdrawal / cancellation by candidate for any reason. Candidate has to upload cancellation form duly filled and signed, fees paid receipt copy & cancelled cheque (personal account) to mentioned link:
<https://upload.nmims.edu/admission/cancellation/>

- Canvassing in any form for admission will disqualify the candidature.
- Candidates will be offered program based on availability of seat, candidate's merit list.
- The XII (12th Standard) examination should have been conducted before the course commencement date.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.
- Please see the important dates and preserve it as a guide. All announcements from the institute will be through its website: www.nmims.edu no individual communication will be sent to the candidates. Kindly check website regularly for any update.
- If at any stage, it is found that a candidate does not satisfy the eligibility criteria, or the information furnished by him/her in the application form is incorrect, his/her admission to the course, even if selected, will stand cancelled and fees will be forfeited.
- Candidate's uploaded document will be verified online & if found not eligible at any stage (even after the course commencement) admission will be cancelled and fees will be refunded as per the refund rule clauses.
- Mark sheet/Transcripts issued by Board/University only be considered (School/Institute will not be accepted). Except IB candidates.
- Admission to program is considered as "**Provisional Admission**" till all required and mandatory documents are submitted by the candidate and the same is verified and approved. If it is found that the candidate is not eligible at any stage (even after the course commencement), admission will be cancelled and fees will be refunded as per refund rule clauses even if selected/ admitted to the program.
- It is the sole responsibility of the candidates to ascertain whether they possess the necessary and requisite qualification for the admission to the courses at NMIMS.

7. **Contact Information:**

NMIMS Admission / Application / Technical related queries:

- (a) Toll Free No: 18001025138 – Monday to Saturday (Except public holidays).
- (b) For any support and assistance kindly login to dashboard & raise query in my query section. Link <https://apply.nmims.edu/>